

# PACIFIC GROVE HIGH SCHOOL

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615 Sunset Ave.

Pacific Grove, CA 93950

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## SCHOOL SITE COUNCIL MEETING MINUTES *January 26, 2009 - 3:00 p.m.* *PGHS Library*

Call to order by Bill Merchak at 3:04p.m.

Motion to approve minutes of December 8, 2008

- Matt B. motioned / Joanne 2<sup>nd</sup>
- Motion passed unanimously.

Introduction of New parent members: Alan Shafer & Abby Pfeiffer

- Jay D. stepped down due to other commitments.
- Thank you, Alan and Abby! For taking immediate action on responding to our need.

Comments from the audience

- No audience present.

### INFORMATION ITEMS

Dr. Adrienne Meckel & Anne Wheelis– Monterey County Office of Education

Review of:

- Site Council Function and Finance
- Handbook for School Site Councils PowerPoint/Handout
- How to Establish a Compliant SSC Handout
- Areas Outside the Scope of the SSC Handout
- A Guide and Template for The Single Plan for Student Achievement (Complete guide given to Matt B. and Barbara M.)

### DISCUSSION ITEMS

Western Association of Schools and Colleges (WASC) Report presented by Matt B.

- PGHS was accredited 3 years ago.
- Checkup from WASC to be on February 9<sup>th</sup> 2009
- 1<sup>st</sup> five pages of WASC report describes PGHS
- Page 6 shows areas needed to be addressed. The Site Plan was a response to WASC recommendations.
- Matt B. to report on WASC's February visit at next SSC meeting

- SSC to consider expanding site plan to include safety committee plan, technology plan, etc.

Monthly expenditure report

- Rachel set report up by components

Summary of *Coffee with Matt* – January 13, 2009

- Matt B met with 18 parents in the evening. More expected as word gets out.
- Possible change of meeting time to attract a diverse crowd.
- Also to be considered: email survey/powerschool survey
- What’s Good •What Needs Attention •Direction Wanted

Senior Survey(s) of college/Trades/Majors

Handout given for review

SIP Timeline

MONTH	ACTION
JUNE	School Board Approval
MAY	SSP Council Approval
APRIL	Draft 1 – SSP
MARCH	Results / Information for Needs Assessment
FEBRUARY	Implement/Design Survey for Needs Assessment

- Hope is to have approval for next year’s funds by the end of this school year.
- Working backwards, timeline shows February to be “brainstorming” meeting.
- Bring ideas for needs assessment survey.
- Sub committee to be formed.

**ACTION ITEM**

Funding: *KnockOut* Publication \$4,000

- As previously discussed, four issues of school paper, *Knockout*, were published in the Hometown Bulletin without payment being made.
- No *Knockouts* have been published this school year.
- Matt B. contacted new owners who, while keeping the debt on their books, have unofficially written the \$3,600 owed to them as a loss.
- Matt B. proposes \$4,000 to have 4 issues of *Knockout* published this year. Three of these issues will be 2 pages, while the end of the year issue will be 4 pages. This is a total of 10 pages at \$400/per page.
- Comments ensue
  - Final resolution needed on old debt, possible letter of debt forgiveness.

- Must keep moving forward, focus should be on funding the *Knockout* this year, even if old debt is not yet settled.
- SSC was originally asked to only pay ½, rest of funds were to come from student fund raising. This should not become a yearly expense for SSC.
- Consider publishing with different newspaper for better pricing.
- *Knockout* affects all students; community publication may help build journalism class.
- Publication in Hometown Bulletin brings the high school out into the community.
- Possible funds from PG Pride/ next PG Pride meeting Feb. 9<sup>th</sup> .

Motion made by Matt B. to fund *Knockout* \$2,000 with the expectation that he will request funding match from PG Pride. This money is to be used only for current publications and not for passed due debt.

Motion 2<sup>nd</sup> by Matt K.

Unanimously approved

#### **ORDER FOR ADJOURNMENT**

Motion to adjourn by Mary Beth

2<sup>nd</sup> by Matt Bell

Unanimously approved

**Next meeting:** February 23, 2009