

PACIFIC GROVE HIGH SCHOOL ACTION PLANS

Action #1: Increase and facilitate stronger college and career preparation

Rationale: To make students' education relevant to life after high school

Growth Target: Expand course offerings, increase education relevancy, and awareness of post secondary options

Activity/Tasks	Person Responsible	Resources	Assessment	Timeline Year 12-13	Year 13-14	Year 14-15	Year 15-16	Year 16-17	Year 17-18
1.1 Review the electives being offered as they relate to students interest and career and college pathways	Principal Teachers Counseling School Board	General District funds	Evaluate current resources and student interests	Students survey	Identified programs that fit pathway model	Aligned at least half of programs	→	→	All programs are aligned
1.2 Increase number of students completing a-g requirements		SIP Funds Site Funds	More students enrolled and completing a-g courses	Gather and review data	Align graduation requirements to a-g requirements	→	→	→	80% of students complete a-g requirements
1.3 Increase the number of students completing 3 rd and 4 th year of math	Principal Math Department Counselors School Board	General Funds	Number of students completing 3 rd and 4 th year math increases	Gather student data for lack of incentive to take advanced math courses	Adjust classes and instruction to respond to data gathered	→	→	→	80% of students take at least three years of math.
1.4 Articulate with post secondary institutions	Administration	SIP Funds Site Funds	High school courses aligned with college courses	Articulation meetings have taken place	CTE class has been aligned with career pathway Data from placement tests gathered	→	→	→	All appropriate classes are aligned with post secondary institutions
1.5 Increase College and career staffing and support	Administration Counselors School Board	SIP Funds General funds	Staffing has been increased to help students with college and career choices	Review data from previous survey	Full time college and career counselor on staff	→	→	→	Students have strong support for college and career preparation

Action #2: Ensure the consistency of curriculum and instruction within departments and across departments.

Rationale: Students receive consistent instruction

Growth Target: Teachers have aligned all curriculum, instruction, and assessments

Activity/Tasks	Person Responsible	Resources	Assessment	Timeline Year 12-13	Year 13-14	Year 14-15	Year 15-16	Year 16-17	Year 17-18
2.1 Schedule time for departments to meet to review and apply Common Core standards	Principal Teachers Leadership Committee School Board	Site Funds SIP Funds	Course Outlines aligned	Departments start writing new course outlines	Implementation of Common Core Standards	Review and adjust course outlines	→	→	→
2.3 Create common assessments in all departments	Principal Teachers Leadership Committee	Site Funds SIP Funds	Data from student test results	Common assessments and assignments are developed	Review assessments	→	→	→	→
2.2 Develop Common curricular expectations.	Principal Teachers Leadership Committee	Site Funds SIP Funds	Leadership team survey	Departments meet to develop curricular expectations	Instruction is consistent.	Repeat cycle	→	→	→
2.4 Develop common writing standards across the curriculum	Principal Teachers Leadership Committee	Site Funds SIP Funds	Examples of student's writing samples	Create a standardized writing manual	All teachers are utilizing common writing standards	→	→	→	→

Action #3: Create a culture that establishes positive values.

Rationale: Create a safe and positive educational experience

Growth Target: Student surveys show improvement in campus culture

Activity/Tasks	Person Responsible	Resources	Assessment	Timeline Year 12-13	Year 13-14	Year 14-15	Year 15-16	Year 16-17	Year 17-18
3.1 Formalize a program for addressing at risk students	Administration Staff ASB	Site Funds SIP Funds Categorical Funds	Healthy Kids Survey	Develop a program	Implement the program	Assess the program	→	→	→
3.2 Decrease use of drugs and alcohol amongst students	Administration Staff ASB	Site Funds SIP Funds Categorical Funds	Healthy Kids Survey	Education on use and consequences	→	→	→	→	→
3.3 Explore ways to increase connections between staff and students	Administration Staff ASB	Site Funds SIP Funds Categorical Funds	Student and staff survey	Create a model for connecting to students	Implement the model	→	→	→	→

Action #4: Improve communication between departments, within the district and the community.

Rationale: Educational community has information to make intelligent decisions and is part of decision making processes.

Growth Target: Communication has improved

Activity/Tasks	Person Responsible	Resources	Assessment	Timeline Year 12-13	Year 13-14	Year 14-15	Year 15-16	Year 16-17	Year 17-18
4.1 Establish late start days for interdepartmental /district collaboration	Principal Teachers Leadership Committee School Board	General Funds SIP Funds Site Funds	Staff Survey	Four pairs of late start days implemented	Eight pairs of late start days implemented	→	→	→	→
4.2 Improve communication with parents through phone calls, emails and meetings	Principal Teachers Leadership Committee	General Funds SIP Funds Site Funds	Parent Survey	Create a communication model	Implement model	→	→	→	→
4.3 Improve communications with students regarding grades, campus life, and career college opportunities	Principal Teachers Leadership Committee	General Funds SIP Funds Site Funds	Student Survey	Improve bulletin and general communication	Improve communication from teachers and counselors	→	→	→	→

Action #5: Utilize technology in all aspects of our instruction.

Rationale: Implement technology in all areas of the educational process

Growth Target: Communication is unhindered by outdated and slow technology .

Activity/Tasks	Person Responsible	Resources	Assessment	Timeline Year 12-13	Year 13-14	Year 14-15	Year 15-16	Year 16-17	Year 17-18
5.1 Update Technology Plan based on instructional needs	Technology Committee Staff		Technology Plan is updated annually	Plan is updated	→	→	→	→	→
5.2 Replace and update equipment	Staff Technology Committee	Measure D General Funds	Teacher Survey	Current technology meets instructional needs	→	→	→	→	→
5.3 Provide opportunities for professional Staff development	Curriculum Director Staff	SIP Funds District Professional Development Funds	Teacher Survey	Periodic staff development in staff meetings Release time provided for off campus training.	→	→	→	→	→
5.4 Purchase new equipment and strengthen infrastructure to support it	District Network Administrator Technology Committee Staff	Measure D General Funds	Teacher and student use monitored.	New computer lab Internet connection improved	Wireless network established	→	→	→	→